IMS
integrated monitoring system

Methodology for counting client numbers as shown within IMS reporting.

IMS is primarily used for the recording of 'non-structured' activity (also known as 'Tier 2' activity), therefore it does not include a 'discharge date'. Instead clients are counted as 'active' if they have any activity recored during the reporting period.

For *activity* any one of the following activity types are included; **Brief Interventio**n, a **Needle Exchange** or **Needle Return** visit, an onward **Referral**, a **Wellbeing** Review.

The diagram below gives an example of six different indiviudals accessing one service provider over a three year period, and illustrates the number of clients that would appear on the quarterly and annual reports for this service.

	Activity		Year 1												Year 2												Year 3											
			Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar

Client A, **Client B**, **Client C**, **Client D**, **Client E**, **Client F** — each with rows: Brief Interv, Needle Ex, Referral, Wellbeing.

		Y1 Q1	Y1 Q2	Y1 Q3	Y1 Q4	Y2 Q1	Y2 Q2	Y2 Q3	Y2 Q4	Y3 Q1	Y3 Q2	Y3 Q3	Y3 Q4
Quarterly Reporting Figures	Clients	5	5	4	4	3	3	4	4	4	4	4	3

		Q1 YTD	Q2 YTD	Q3 YTD	Year 1	Q1 YTD	Q2 YTD	Q3 YTD	Year 2	Q1 YTD	Q2 YTD	Q3 YTD	Year 3
Year to date / Annual Reporting	Clients	5	5	5	5	3	3	4	4	4	5	5	5

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